Spring 2019
Workshop Retreat
Agenda

1. The New LB 313 Set-up (30 minutes)

2. Disciplinary Issues (30 minutes)
   Dr. Troy Davis, Student Services Division Chair

3. Teaching Techniques (1 hour)
The New Room Procedures

1. Get Key to LB313 and Key to Laptop Cart (from reference desk drawer).

2. Turn on Instructor’s Station (button is to the side of the computer screen)

3. Turn on Projector (button on the wall)

4. Turn on Printer

5. Open Netsupport on Instructor’s Station (automatically connects to all laptops that are turned on in that room)

6. Print Workshop Roster (link on the Instructor's Desktop)
Laptop Distribution/Collection

1. Unlock Laptop Cart using key (Padlock coming soon)

2. First Workshop Instructor of the Day: Unplug the power cords from the laptops.

3. Give Laptops to students as you check them in, OR
   Ask each student to take a laptop from the cart before sitting

4. Direct students to TURN ON THE LAPTOPS (login is automatic; restart if the login
   screen comes on, or type the password).

5. At the end of the workshop, direct students to TURN OFF THE LAPTOPS and put
   them back in the Laptop Cart (dot up).


   NOTE: Power chords are located in the back of the room (inside the baskets) in
   case the battery runs out during the day.
Instructor’s Station and Laptops

• Log in is automatic. Restart if it does not log in automatically.

• S Drive is available on the Instructor’s Station.

• Print Function may be delayed (Joe is working on it).

• Updates are automatic (Joe is working on making updates periodically scheduled).
The New Room Set Up

• Whiteboard, markers (all around the room for students’ use)

• Projector

• Tables/Chairs
  • Default: 6 groups: 5T/5Ch (30 seats)
  • Recommended: 6 groups: 3T/5Ch (30 seats)
    3T/4Ch (24 seats)
Disciplinary Issues

- Not participating in class content
- Doing something other than class content
- Talking with others
- Preventing others from participating in class
- Rude/offensive/abusive behavior toward others
- What other problems have you encountered?
Teaching Techniques: The Basics

• Activate Prior Knowledge (a.k.a. The Warm-Up)
• Activate Curiosity (What do you WANT to know?)
• Progressive activities: (1) Demo (2) Guided (3) Independent
• Close the Loop (What did you Learn today?)
Collaborative Learning

• Each student holds one piece of the puzzle.

• Students discover their piece (become an “expert” of their piece) and contribute to the whole (“teach” other students their piece, and learn the other pieces from their peers)

• End result is the combined contributions of the group (addition, synthesis into something new).

• Instructor is the facilitator in this process, guiding the direction of the teaching/learning
Collaborative learning techniques

(YouTube Playlist by Daniel Davis
https://www.youtube.com/playlist?list=PL79A93433FBA27085)

- “Traveling File” - analysis, critique, review of critique

- “Think-Pair-Share” (1) Think of the answer, (2) Talk with a partner, Talk with the group, (3) Share group answers with class

- “Minute paper-Team paper” - e.g., What did you learn today? Individual students write their answers, group members add to answers, share out with class

- “Learning Jigsaw” - each group holds one piece of the answer. Alternatively, each person in the group holds one piece of the answer.

- “Numbered Heads” - number each student in the group (1,2,3,4). Ask a question, then call out the number (e.g. #4). Each student with that number (e.g., #4) provides the response for that question. Compare answers, correct if needed.

- “Book ends” - Opening/Closing - What do you Want to Know? What did you Learn?

- “Prairie Fire” - assign each group a specific question (or set of questions). Students discuss their answers within groups before share out to the class.
Workshop Activities in the New Classroom - *Intro to Lib Workshop*

1. Guided Listening - “Prairie Fire” - assign (2?) questions per group. Have students review answers within the group first. Next, call for a volunteer per group to share out the answers with the class.

2. Catalog - demo first (e.g., octopus), give time for guided practice, use Netsupport to review answers

3. Database - assign each group (2?) additional concept (e.g., feeding, communication, breeding) and have them compare results with each other before share out. Last question, ask students to discuss their ideas as a group and jot down the others’ recommendations on their handout as well. Ask each group to write their group responses on the white boards.

4. Wrap-up question - think-pair-share one useful fact you didn’t know before you started this workshop.