ENGLISH 101  (FIRST RESPONDER, TKT #1281)

WELCOME TO CLASS!

English 101 teaches you to research, read and write at the university level. You will be asked to read critically, which means thinking deeply about, asking questions of, and making broader connections between everything you read for this class. You will also be asked to write in-class essays, and to write in stages and drafts, so that you can carefully construct essays that express your original ideas, in writing. Activities include active participation in class discussions, making notes on reading selections (annotation), working on small-group projects and peer review, journal writing, writing responses to the readings, attending workshops, library and internet research, and producing essays. This class relies on your participation. It offers the skills necessary for conducting academic research, and for building a clear, artful expression of your ideas on paper.

Plagiarism and Academic Honesty

If the ideas or words on your pages are not your own, you have to let the reader know. Sometimes students use someone else’s words because they a) are fearful that their own language is not good enough, or b) have not done the work and think it is best to copy someone else’s. The reason does not matter: don’t do it. Sometimes students are not aware that they are plagiarizing. Here’s the basic rule: if a singer sang it, if the website posted it, if your friend said it, you have to put quotation marks around it and let us know where you found it. Note: If you substitute your own words, or are referencing an idea, then omit the quotation marks but you still have to identify the source. The penalties for plagiarizing are severe: it is better to get a D for your own work than an F for another’s labor. GCC Policy of Academic Honesty: http://gcc.glendale.edu/policies&regulations/BPweb/BP6133.htm
Required Materials:

- Additional online readings or handouts as directed in class, available on class website.
- Writing paper, pen/pencil, folder for storing handouts, and regular access to computer, and working printer (plus a backup plan!).
- Reliable Internet access to work in online learning environments as discussed on pages 3 and 4.

Course Objectives (GCC English Division Course Outline)

Upon successful completion of the required coursework, the student will be able to:

Critically read materials from a variety of perspectives in order to draw logical interpretive conclusions based on textual evidence.

Assessment Method

Research Essay

Write thesis-based essays that demonstrate critical thinking skills through a variety of rhetorical and analytical strategies appropriate to the academic context, and that incorporate appropriate tone, style, evidence, and semantics.

Assessment Method

Research Essay

Prepare an essay organizing, synthesizing evaluating, and applying research materials, employing quotation, paraphrase, and summary as effective means of support and using proper documentation and format.

Assessment Method

Research Essay

Attendance

Students are expected to arrive on time every day, with all materials, and actively and respectfully participate until the end of class. Arriving late for class, leaving early or for extended periods mid-class, or coming to class without your materials will count as a ½ absence. If you exceed a maximum number of allowable absences (4 for this class), you may be dropped from the class or receive a failing grade.

There are no excused absences according to GCC policy, and I observe this policy very strictly (please see page 39 of the college catalog to review the college’s absence policy). The (4) allowable absences are intended to adequately cover the true emergencies that sometimes occur in a semester. If you do happen to miss class, or arrive late, please be responsible for carefully reviewing this syllabus, and then contacting other students from the class to find out what was covered that day, and to “catch up” on class notes, any changes to the syllabus, assignments, or the next meeting location. Whether or not you realize this, your unique contribution to our class is valued.
In-Class Awesomeness: Technology and Participation

Active and constructive class participation is our goal! To get there, we’re going to use all the tools that fit: Computers; Smart Phones; Dumb Phones; Paper & Pen; Individual, Partner, and Group Activities and Presentations; Discussion Techniques, and more! We will also be working with several online learning environments, all listed here in the syllabus, and most of which we will access together, in class. To be especially awesome, we’ll have to resist the temptation to use technology for non-class purposes, and also resist the temptation to tune-out if we come to class tired, distracted, or unprepared. *(Tip: The more prepared you are, the more enjoyable each class will be for you!)* If you are habitually distracted, or distract another student, you may be asked to leave for the day, in which case, as stated in this policy, *your being asked to leave* will result in an absence for that day. Common distractions include talking while another student or the instructor is talking, and using technology of any kind that is not immediately related to the lesson. Because I have so much to teach you, and because I share responsibility with you for your learning in this class, I very much appreciate your cooperation and attention in maintaining a dynamic, well-prepared learning environment that is free of distractions. You should finish this class feeling confident, well prepared, and generally awesome.

All papers written for this class will be submitted to and graded in Turnitin, a service that allows me to give you extensive personal feedback on your writing, and also detects plagiarism by matching submitted papers to a text-matching database consisting of published works, other papers – from high schools and colleges internationally - as well as papers and essays purchased from the internet.

Also, homework assignments will be posted and graded on Turnitin. To enroll in our class, please go to [www.turnitin.com](http://www.turnitin.com), and sign up. Then you can log in using our class ID and password.
Online Environments

We will be working in several online environments, in class and at home. If you enjoy technology, you’re in luck! If you don’t, have no fear, I will walk you through it during class, and you might even find that you come to like some of these tools!

Please visit our English 101 Course Website frequently. The course website is a one-stop source for this syllabus, handouts, links, references, helpful material, videos, self-study guides, etc. You may also email me directly from the course website. http://campusguides.glendale.edu/eng101jgamberg

Using Your GCC Email Account

I am glad to hear from you via email regarding course questions or concerns that arise throughout the semester. If you do email me, please do so using only your GCC student email address. I will not respond to correspondence that comes from personal emails; additionally, if I need to contact you, I will do so using your GCC student email address, so please check it regularly. And please also use your GCC email address when registering for Turnitin.com.

We will only use poll everywhere during class. When poll is active, respond at:

PollEv.com/juliegamberg391
OR Text JULIEGAMBERG391 to 22333 once to join

If you would like to receive occasional reminders from me about assignments, or special meeting locations, as text messages, or as emails, please sign-up at home for remind.com. You will only receive messages during the course of this semester.

To receive messages via text,

text the message “@ehf9k” to the phone number 81010.

If further instructions needed, visit: remind.com/join/ehf9k/

We will have many informal (and a few formal) quizzes and group quizzes during class using Socrative. You may access it via the web, or via the Socrative app: https://b.socrative.com/login/student/

Our “room number” is: GCCENGLISH
Library Requirement

The library workshop **Research Process + a Workshop Reflection Form** (available on our course website, please print out and bring with you to the workshop) is required to pass this class. **Register today!** Register on My GCC at: [https://mygcc.glendale.edu/psmygcc/login.asp](https://mygcc.glendale.edu/psmygcc/login.asp). Here is a library workshop schedule: [http://secure.glendale.edu/library/allworkshops.asp](http://secure.glendale.edu/library/allworkshops.asp). The workshop must be completed to pass the class (otherwise you may receive an incomplete). **Completion deadline is Friday, APRIL 8.** It is worth **15 points** (reduced to **5 points** if taken late – after APRIL 8).

Learning Center (AD232) Requirements and Resources

At least **three Learning Center Workshops**, + a **Workshop Reflection Form** (available on our course website, please print out and bring with you to the workshop) are required to pass this class. **Register today!** Register at: [http://secure.glendale.edu/lcwrkshp/allworkshops.asp](http://secure.glendale.edu/lcwrkshp/allworkshops.asp). The workshops must be completed to pass the class (otherwise you may receive an incomplete). The workshops are worth **15 points** each. **Completion deadline is Friday, APRIL 8.** It is worth **15 points** (reduced to **5 points** if taken late – after APRIL 8).

**Bonus Alert!!!** You can also receive 15 points of extra credit for an additional (4th) **Learning Center** workshop. **Extra Bonus:** Complete four Learning Center workshops, plus the required library workshop (five in total), with reflection forms, by Friday, APRIL 8, and get a quadruple-play bonus of **25 additional points**! (Yes, that is **100 points**!)

**OPTIONAL STUDY HALL:** Students can also come to the Learning Center unannounced from **3:00-5:00 p.m., Monday through Thursday**, to study in a quiet, comfortable space. *If* students feel “stuck” or need clarification, they can ask quick questions of an English, ESL, or mathematics instructor and/or a peer tutor while they work independently or collaboratively with their peers in a comfortable, no-pressure environment. The instructor may answer questions, provide direction, or encourage collaboration among students with similar or complementary issues. Students, of course, can come and go in this open-entry, open-exit lab. This is entirely optional but highly recommended.

Students with Disabilities

Please Note: All students with disabilities requiring accommodations are responsible for making arrangements in a timely manner through the Center for Students with Disabilities. Please find the center here: [http://www.glendale.edu/index.aspx?page=1970](http://www.glendale.edu/index.aspx?page=1970)
**Homework, Quizzes, Essays**

All **homework** and **quizzes** for this class are **posted on Moodle** and are **always due by 11:59 p.m. the night before our first meeting of the week**. **Quizzes** are always done on **Moodle**, and other homework assignments may receive special instructions (e.g. “bring to class”). **Essays** for this class are generally due Saturday or Sunday by 11:59 p.m. and are **always submitted on turnitin.com** (essay due dates are also posted on Turnitin). All Essay Assignments are thoroughly discussed in class, and assignment handouts are often posted on the course website as well.

If there are any exceptions, they will be discussed and emailed. **If Moodle or Turnitin show a different due date then discussed here or in class** (on rare occasion they go to default settings without my being aware) **please go by the syllabus or as assigned during class**. You may email me **24+ hours in advance** if there is any doubt; however, you will be responsible for the schedule outlined in this section of the syllabus.

**Homework Late Policy**

In order to receive credit for the homework for the week, it must be turned in on Turnitin no later than **one hour before class begins on Tuesday**. **Please also bring your own copy of the completed homework to class each Tuesday and Thursday**.

There may be minor homework additions or modifications each week, including discussion questions on Turnitin, in-class handouts, and other required or bonus (extra credit assignments). Please be sure to pay attention as these are discussed at the end of class. Any changes to the syllabus will be made both during class, and via an email to your GCC email address.

**Late homework will not be accepted, although it may be evaluated for partial credit at the end of the semester.**

**Please turn in all homework and essays on time each week. It will help you do well in class, and it will help me give YOU useful feedback.**

**Essays & Late Policy**

1. If you miss an in-class essay, you are responsible for attending any of my office hours within fourteen days of the missed in-class essay day, with enough time available to take an alternate in-class essay assignment.
2. Out of class essays will receive a 10% reduction for each 1-24 hours late. It is possible that they will not be graded until the end of the semester, or not receive feedback, so please turn your essays in on time in order to receive maximum benefit.

**Class Presentations & Group Work**

We will have a wide variety of dynamic in-class work, including group discussions, group quizzes, mini-performances / readings, group problem solving, and presentations that are prepared and executed during class time. Your learning rests squarely on your ability to closely and carefully read all assigned literature at home, and to come to class ready to participate thoughtfully.

Your class participation is valued for its own sake, and is also part of your grade. You will receive a mid-term participation grade, and a final participation grade. Bonus points (usually 5 points) **will be given throughout the semester to groups (and occasionally**
Requirements for Course  

**total 1000 points (plus possible bonuses+++)**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essays, Homework, Online Discussions</td>
<td>800</td>
</tr>
<tr>
<td>Prepared Attendance/Group Problem Solving &amp; Class Presentations</td>
<td>140</td>
</tr>
<tr>
<td>Library &amp; Learning Center Workshops (four total required)</td>
<td>60</td>
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</tbody>
</table>

In order to pass this class (receive a "C" or higher), you must turn in **all** essays, attend four workshops, and have four or fewer absences.

**Late homework** is not accepted, and will not be graded, but **may be** considered, **at the end of the semester**, for partial credit in calculating your final grade.

**Late essays** are penalized, **at the end of the semester when calculating your final grade**, at the rate of a 10% point reduction per 1-24 hours late and may result in a failing grade.

If you are **absent for an in-class essay**, it is your responsibility to come to **any of my posted office hours**, within 14 days of the missed in-class essay day, with ample time to take the essay exam. Once at my office, you will be given tea and a snack, if you would like, and an alternate assignment as a make-up essay exam, which you will be expected to complete immediately.

**Grading**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>900+</td>
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<tr>
<td>B</td>
<td>800-899</td>
</tr>
<tr>
<td>C</td>
<td>700-799</td>
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<tr>
<td>D</td>
<td>600-699</td>
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<tr>
<td>F</td>
<td>599 points or below</td>
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